## **How to Print from a Canvas Webpage**

## Tips from the UF Help Desk (call them if you ever need them at (352) 392-HELP):

Printing pages in Canvas can be tricky, as Canvas does not provided a dedicated "print" button.

The best way to print anything on a Canvas page, including rubrics, would be to use the Print option in the browser that you are using.

Keep in mind that this will only print the material currently being shown on screen; if the page has further content that you'd need to scroll down to see, you would need to scroll down and print again to capture that material.

Alternately, you can use screen capture programs like the Snipping Tool in Windows to save anything on the screen as an image, which can then also be printed.

## **How to use your Snipping Tool:**

To capture the images for your document, use Window's Snipping Tool or Mac's "Command + shift + 4" function (or print screen or any other image-snipping program you work with).